

## VACANCY ANNOUNCEMENT

SAP-PK is a Pakistani development organization working for the uplift of the poor and marginalized communities of Pakistan. It seeks the following qualified and experienced individuals for the JAZBA Project in Hyderabad District of Sind, Pakistan.

**Position:** Local Resource Persons

**Location:** District Hyderabad

### Major Roles and responsibilities:

1. Develop monthly work-plans and submit to Regional Manager
2. Inclusion of women and youth members in community groups at village level
3. Ensure implementation of district level plans without compromising defined processes, strategies and quality
4. Develop and submit event reports to regional manager
5. Effective coordination and communication with district administration, GLAS, forums and WLG and women voters networks-AAN
6. Facilitate program structure's to launch district level advocacy campaigns without compromising its design
7. Submit financial and event reports on time as per agreed schedule
8. Facilitate internal and external monitors through proving logistic arrangement, timely coordination and effective communication.

### Job Specification:

Qualification: Master in Social Sciences

Experience: Minimum 3 year relevant experience

### Skills:

1. Candidate from local district will be preferred
2. Mobilization and advocacy Skills
3. Report Writing;
4. Written and communication skills;
5. Ability to travel as required;
6. MS-Office
7. Others (Self-driven, results-oriented, planner, mature, comfortable to visit within and out side the country, reliable, tolerant, determined, empathic, flexible, accountable, and team-player.
8. Facilitate program structure's to launch district level advocacy campaigns without compromising its design
9. Submit financial and event reports on time as per agreed schedule

10. Facilitate internal and external monitors through proving logistic arrangement, timely coordination and effective communication.

SAP-PK is an equal opportunity employer, woman, minorities, third gender and differently able persons are encouraged to apply. Only short listed candidates will be called for test and interview. No TA/DA will be admissible.

Candidates meeting the above job requirements should send their latest CV with a covering letter clearly explaining their interest and addressing the key competencies for the post on [hrd@sappk.org](mailto:hrd@sappk.org) positively by **Feb 25, 2021**.

**Note:** The position may be filled before closing date if suitable candidates are found.